



# USAID | INDONESIA

FROM THE AMERICAN PEOPLE

Solicitation No.: Indonesia 06-014  
Amendment No.: 03  
Issuance Date: June 8, 2006  
Closing Date & Time: June 21, 2006  
3:00 pm, Jakarta time

Subject: Amendment No. 03 to Request for Proposal No. Indonesia 06-014  
Maintenance and Repair Services of USAID Building, Jakarta

To All Prospective Offerors:

On June 8, 2006 at 1:00 p.m. (Jakarta time) USAID/Indonesia conducted a pre-proposal conference/site visit to provide to prospective offerors an opportunity to learn more about the Government's requirements, ask questions about the RFP and visit the site where the work will be accomplished. At this meeting USAID/Indonesia introduced the project and the project sites. During that meeting several questions were asked by participants. The following is a synopsis of the questions and the answers to those questions. This is not a word for word record of these questions and answers but does provide an accurate reflection of the exchanges.

The following is clarifications/amendment to RFP No. Indonesia 06-014. The solicitation is modified as specified herein. All other terms and conditions of the solicitation remain unchanged.

1. Question: Quality Assurance Inspector – The position of Quality Assurance Inspector is a full time [position]. Where will he/she be [located] to serve duty? Will he/she be located at the warehouse, the company's office or USAID building?

**Answer:** *Yes, the Quality Assurance Inspector's position is a full time position. It will be the offerors responsibility to propose where he/she will be located to manage and be responsible for the quality of the work performed by his/her subordinates.*

2. Question: Does the VAT include in this cost proposal?

**Answer:** *As per the bi-lateral agreement between the U.S. Government and the Government of Indonesia, USAID does not pay any Value Added Tax (PPN), please do not include VAT in the cost proposal.*

3. Question: We have several questions as follows:

- 1) How many square meters the building and garden area should be maintained under this contract?

**Answer:** *The building area to be maintained under the contract is 3270 square meters, the total area of residences is 7026 square meters. We don't have any garden areas to be maintained only potted plants and small planter areas will be maintained.*

- 2) Is replacing the plants including in gardening?

**Answer:** *Yes, the rotation and care for plants is including in gardening.*

- 3) What kind of cleaning supplies to be provided?

**Answer:** *Please see Attachment J.5.E.*

- 4) Do the spare parts include in the building maintenance materials?

**Answer:** *Spare parts for building maintenance will be on as needed basis. Attachment J.5. is be used as a guide.*

- 5) How is the term of payment?

**Answer:** *The contract type is a cost reimbursable contract. Invoices received by the Financial Management Office will be reviewed and reimbursed on monthly bases.*

4. Question: How long it will take to mobilize the new employees to start to work under the contract?

**Answer:** *It will take approximately one month to process the security clearance for new employees and it also depends on the submission of required document such as the Identity Card, the Family Card, the Police Certification etc. Please refer to Section H.6. Right of First Refusal of Employment.*

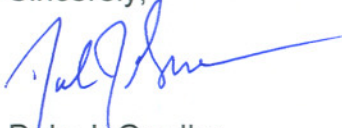
5. Question: We are a new comer and needs explanation about Volume I of Technical Proposal. Is this any working method for specific items?

**Answer:** *Please refer to Section L and M for more information on the requirements for technical and cost proposals.*

During the site visit portion of the meeting several ad hoc questions were asked by potential offerors and answers given by USAID personnel in relation to the site visit. This were informal ad hoc questions. They were not recorded and are not reflected in this amendment.

Questions concerning this RFP or the modification issued hereto must be submitted in writing by e-mail to [rfp06\\_014@usaid.gov](mailto:rfp06_014@usaid.gov) or facsimile number (62-21) 3483-0222 or (61-21) 380-6694.

Sincerely,



Dale J. Gredler  
Contracting Officer  
USAID/Indonesia